

Privacy & Cookie Policy Version 1.i

Last Updated 28th May 2018

For the purposes of this policy, the following definitions apply:

“Controller” means LAUREN REED (ACTOR);

“Recipient”, “Data Subject” or “You” means any one person, agency or another body who receives emails from LAUREN REED (ACTOR);

“Website” means the website operated by Lauren Reed www.laurenreedactor.com

“Personal Data” means any information relating to an identified or identifiable person

DECLARATION:

The data protection declaration of LAUREN REED (ACTOR) is based on the terms used by the European legislator for the adoption of the [General Data Protection Regulation \(GDPR\)](#).

LAUREN REED (ACTOR) is committed to ensuring that personal data is secure. In order to prevent unauthorised access or disclosure, LAUREN REED (ACTOR) has put in place suitable physical, electronic and managerial procedures to safeguard and secure the information collected online.

The use of the Internet pages of LAUREN REED (ACTOR) is possible without any indication of personal data; however, if a data subject wants to use special enterprise services via our website, processing of personal data could become necessary.

As the controller, LAUREN REED (ACTOR) has implemented numerous technical and organisational measures to ensure the most complete protection of personal data processed through this website. However, Internet-based data transmissions may in principle have security gaps, so absolute protection may not be guaranteed. For this reason, every data subject is free to transfer personal data to us via alternative means, e.g. by telephone.

LAUREN REED (ACTOR)

07771 816 551

lauren.reed@virgin.net

www.laurenreedactor.com

1. Cookies

1.1 A cookie is a small file which asks permission to be placed on your computer’s hard drive. If you agree, the file is added and the cookie helps analyse web traffic or lets you know when you visit a particular site. Cookies allow web applications to respond to you as an individual. The web application can tailor its operations to your needs, likes and dislikes by gathering and remembering information about your preferences.

1.2 Overall, cookies help us provide you with a better website by enabling us to monitor which pages you find useful and which you do not. A cookie in no way gives us access to your computer or any information about you, other than the data you choose to share with us.

1.3 You can choose to accept or decline cookies. Most web browsers automatically accept cookies, but you can usually modify your browser setting to decline cookies if you prefer. This may prevent you from taking full advantage of the website.

1.4 Google Analytics is used by millions of websites the world over and these anonymised cookies help us see how people use our site, including where people find out about us, which pages they visit and how long they spend on the site. To opt out of being tracked by Google Analytics across all websites visit tools.google.com/dlpage/gaoptout.

1.5 Changing your cookie settings:

1.5.1 Most web browsers allow some control of most cookies through the browser settings. To find out more about cookies, including how to see what cookies have been set and how to manage and delete them, visit www.allaboutcookies.org.

1.5.2. www.laurenreedactor.com is powered by Wix. LAUREN REED (ACTOR) does not use cookies to process or monitor applications or website traffic in any way. For use of cookies by Wix please see their policy [here](#).

1.5.3 lauren.reed@virgin.net is operated by Virgin Media Mail. You can read Virgin Media's Cookie and Privacy Policy [here](#).

2. Links to other websites

2.1 The website may contain links to other websites of interest. However, once you have used these links to leave our site, you should note that the Controller does not have any control over that other website. Therefore, cannot be responsible for the protection and privacy of any information which you provide whilst visiting such sites and such sites are not governed by this privacy statement. You should exercise caution and look at the privacy statement applicable to the website in question.

3. Data Collection

3.1. Collection of general data and information through the website

The website of LAUREN REED (ACTOR) collects a series of general data and information when a data subject or automated system calls up the website. This general data and information are stored in the server log files of wix.com therefore LAUREN REED (ACTOR) does not draw any conclusions about the data subject. Rather, this information is needed to (1) deliver the content of our website correctly, (2) optimise the content of our website as well as its advertisement, (3) ensure the long-term viability of our information technology systems and website technology, and (4) provide law enforcement authorities with the information necessary for criminal prosecution in case of a cyber-attack.

Please read Wix's Privacy Policy [here](#).

3.2 Other methods of data collection

The Controller collects personal data in several ways: through email interactions, through this website (see Section 1), through Facebook, Twitter, Instagram, YouTube, Spotlight, Arts Jobs UK, and various news and industry websites. Please refer to the Privacy Policy of the specific companies listed for further information.

4. Controlling Personal Data

4.1. Contact details are collected and stored in a password-protected database on Google Drive. This information will not be used for mass marketing mail outs or newsletters without your explicit consent. The Controller will only contact you about opportunities where there is a mutuality of

interest. You have the option to opt out of being contacted this way if you prefer. To review Google's Privacy Policy, please click [here](#).

4.2 Contact made to us via the website

The website displays LAUREN REED (ACTOR)'s e-mail address as well as a contact form which allows a data subject to make contact. This personal data transmitted is on a voluntary basis and is stored for the purpose of processing or contacting the data subject. There is no transfer of this personal data to third parties.

4.3 Removal of personal data

The Controller will not sell, distribute or lease your personal data to third parties unless they have your permission or are required by law to do so. You may request details of personal data which the Controller hold about you at any time and you reserve the right to ask them to remove your personal data by emailing lauren.reed@virgin.net

5. Provision of personal data as statutory or contractual requirement

The Controller clarifies that the provision of personal data is partly required by law (e.g. tax regulations) or can also result from contractual provisions (e.g. information on the contractual partner). Sometimes it may be necessary to conclude a contract that the data subject provides them with personal data, which must subsequently be processed by the Controller. The data subject is, for example, obliged to provide personal data when LAUREN REED (ACTOR) signs a contract with him or her. The non-provision of the personal data would have the consequence that the contract with the data subject could not be concluded. Before personal data is provided by the data subject, the data subject must contact any employee. The employee clarifies to the data subject whether the provision of the personal data is required by law or contract or is necessary for the conclusion of the contract, whether there is an obligation to provide the personal data and the consequences of non-provision of the personal data.

6. Updating The Policy

This policy will be updated regularly to comply with the most recent legislation.